

## Checklist for Serious Illness Care Informatics

- Make code status, POLST, Advance Directive, and healthcare agent information stand out
- Spend time to optimize your note templates and a set of useful auto-text options
- Create a “single source of truth” for serious illness care information
- Consider ways to simply and highlight interdisciplinary team information, such as shared or tagged notes
- Use the EHR to maximize transitions of care support, such as dedicated discharge instruction space for your team
- When designing or creating alerts, always consider your audience, appropriate triggers, lock-out times, and multiple exclusions for the best impact
- Amplify serious illness workflows and best practices with targeted provider onboarding and ongoing education
- Think critically about what data you collect, how you balance this with narrative free-text, and how that can tell the story of your work and success
- When starting a project or build, create or identify metrics for follow-up measures of success (or need for revision)
- Join informatics workgroups and meet your IT members when you can
- Attend superuser/poweruser classes and engage in ongoing learning of EHR workflows
- Reach out for help and support (additional resources and contact information for the Institute for Human Caring can be found in our recorded webinar and on our website)